

Employment certificate

To whom it may concern

I, the undersigned [first name, last name]
in my quality of [job title]
at the [institution]
hereby declare and confirm that

Mr/Mrs [first name, last name].....
is a member of our institution.

This certificate is made upon his/her request for the purchase of a new Volvo intended to be used
for [please tick the appropriate box]

- Private purposes
- Private AND professional/official purposes
- Professional/official purposes only

Issued onin/at.....

[Signature & official seal]